

## MEETING MINUTES

Augusta Regional Sewer Authority

Date: December 4, 2017

Members present for the meeting as follows:

Gary Hicks, Jr.  
Gary Norris  
Randal Smith  
John (Jay) Yingling

Motion by Gary Hicks to remove Tom Cortner as Secretary due to a personal health problem.

Seconded by Jay.

Unanimously approved.

Motion by Jay Yingling to appoint Gary Norris to Secretary.

Seconded by Gary Hicks.

Unanimously approved.

Discussion about board officer terms.

As of the April 14, 2017 bylaws, the term is one year with a limit of 2 consecutive terms. With the size of the board it makes it difficult to make changes to the offices so often. We are looking into changing the by-laws to allow for more consecutive one year terms.

Discussions on the topic of the Check co-signer appointment change - primary and secondary signers. Currently only the Treasurer and Secretary are able to sign the checks without a motion and approval.

Motion by Gary Hicks to make the Treasurer as primary signer, the Secretary as Secondary signer and the Vice-Chair as Tertiary. All three must meet at the Bank with the approved minutes to complete the change.

Seconded by Gary Norris.

Unanimously approved.

Discussions on the KIA Loan Agreement. Clarifying the details of the loan agreement.

Motion by Gary Norris to accept agreement.

Seconded by Gary Hicks.

Unanimously approved.

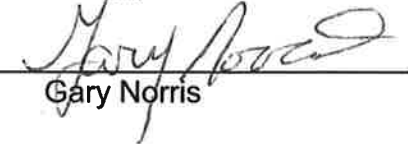
Easement update - discussion of Augusta easements. Making little progress. Lane from pump to the railroad is possible to get approval from Augusta.

Motion by Gary Hicks to adjourn meeting.  
Seconded by Jay Yingling.

I certify this to be a true and exact copy of the minutes of the December 4, 2017 ARSA meeting.

Chairman   
Randal Smith

Date 1-9-2018

Secretary   
Gary Norris

Date 1-9-2018